

**PTA/PTSA  
Booster Clubs  
Carnival  
Guidelines**

**MEMORANDUM**  
**Division of Operations**  
**Department of Safety & Risk Management**

**DATE:** February 15, 2022

**TO:** All Sites

**FROM:** District Safety & Risk Management

**SUBJECT:** Inflatables update

At this time, Safety and Risk Management has prohibited the use of inflatable bounce houses on any district site. Inflatable bounce houses are defined as any inflatable structure that allows multiple students to perform activities together simultaneously in one area. Examples of bounce houses are listed below.



Any inflatable that contains water, in addition to dunk tanks, are prohibited. Examples listed below.



Effective Monday, February 14, 2022, the Safety and Risk Management Department will allow single occupancy inflatables. This will include slides that allow student to enter one-at-a-time, single occupancy obstacle courses, and games. Examples listed below.



Allowable inflatables must be inspected by a member of the Safety and Risk Management team. Please contact your designated fire inspector at least 48 hours before the inflatable is set up to schedule an inspection. If you have any questions, please contact Safety and Risk Management at (813) 840-7345.

## **APPROVED INFLATABLES**

Please refer to this HCPS Approved Vendor List for Inflatables. You may also go online in Staff Hub under Safety and Risk Management for more information.

- ACTION PROMOS & EVENTS  
[www.actionpromosandevents.com](http://www.actionpromosandevents.com)  
813-833-1118
- AIR FUN GAMES/BOUNCEY TIMES  
[www.airfungames.com](http://www.airfungames.com)  
727-842-9000
- ALWAYS BOUCIN' AROUND  
[www.alwaysboucinaround.com](http://www.alwaysboucinaround.com)  
813-545-6255
- A PARTY 2 REMEMBER  
[www.aparty2remember.net](http://www.aparty2remember.net)  
813-225-2622
- BAILEY'S BOUNCIES  
[www.baileysbouncies.com](http://www.baileysbouncies.com)  
813-758-1515
- BIG LOU'S BOUNCIES  
[www.biglousbouncies.com](http://www.biglousbouncies.com)  
813-404-6744
- BIG TOP BOUNCERS, INC.  
[www.bigtopbouncers.com](http://www.bigtopbouncers.com)  
352-585-1875
- BOUNCE A LOT INFLATABLES  
<https://bouncealotinflatables.com>  
813-996-2935
- BOUNCE BOY PARTY RENTALS  
[www.bounceboypartyrental.com](http://www.bounceboypartyrental.com)  
813-231-0582
- B&W FUN JUMPS RENTALS  
[www.bwjumps.com](http://www.bwjumps.com)  
813-503-4464
- COACH CARLSON'S FIELD DREAMS  
<https://coachcarlsonsfeldofdreams.com>  
727-243-4765
- FUNTASTIC INFLATABLES  
[www.funtasticevents.com](http://www.funtasticevents.com)  
813-474-9424
- THE HOP HAVEN INFLATABLES  
[www.thehophaven.com](http://www.thehophaven.com)  
813-650-6223
- HAPPY KIDS INFLATABLES, LLC.  
[www.happykidsinflatables.com](http://www.happykidsinflatables.com)  
813-965-4241
- MOBILE GAMING REVOLUTION  
[www.mgrparty.com](http://www.mgrparty.com)  
813-965-7449
- ROCKIN'BOUNCIES  
[www.myrockinparty.com](http://www.myrockinparty.com)  
813-481-8994
- TAMPA BOUNCE RENTALS  
[www.tampabounce.com](http://www.tampabounce.com)  
813-516-1890

# No.

## THESE ACTIVITIES ARE NOT ALLOWED EVEN IF THE VENDOR HAS ITS OWN INSURANCE

- Alcohol Sales
- Aircraft or helicopter rides or demonstrations
- Animal Rides of any kind
- Archery of any kind
- Bungee Jumping
- Cow Bingo
- Donkey Baseball/Basketball
- Fireworks
- Hot Air Balloons/Balloon Rides (on ground or in the air)
- Human Canon Balls (or any variation)
- Mechanical Rides of any sort whatsoever
- Paint Ball Games
- Slam Dancing (Moshing, Stage Diving)
- Trampolines
- Watercraft (except commercial craft 26 feet or more operated by a qualified vendor with evidence of insurance)
- Zip Lines
- Rock Towers

**This list is not all inclusive, as new rides and events are continually created. Call Risk and Safety Management (813) 872-5263 if an event is not listed and there is a question of whether the event is allowed.**

**Items listed below may require pre-approval**

(The conditions listed adjacent to each activity refer to the CONDITION(S) that must be met prior to a School based organization agreeing to sponsor an activity or event.)

Activity	Conditions
After Prom	1) Call the School Board's Insurance Specialist at (813 872-5263) with details of the event. A Special Event Questionnaire, (Appendix A) may be required to be completed.
Animals on District Property Petting Zoos	<ol style="list-style-type: none"> <li>1.) Obtain a Certificate of Insurance and an endorsement naming the School Board as Additional Insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). The Hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise the vendor to give a copy of the hold harmless agreement to the insurance broker.</li> <li>2.) Children may be exposed to dangerous E Coli bacteria at petting zoos and fairs. Children may pet the animals, and then [put their hands in their mouths or touch food they will eat. Have antibacterial hand gel readily available on site, and require all your participants who pet animals to wash their hands or use antibacterial hand gel.</li> </ol>
Inflatables	<ol style="list-style-type: none"> <li>1.) Obtain a Certificate of Insurance and endorsement naming there School Board as Additional Insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). The Hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise the vendor to give a copy of the hold harmless agreement to the insurance broker.</li> <li>2.) School or School-based organizations should obtain some type of written document outlining what is being purchase. You must FAX or email a copy of the contract to the Insurance Specialist (Fax 813 356-1471) for legal review.</li> <li>3.) Homemade bounce houses and slides are not permitted. You must rent from a vendor who has appropriate insurance. See Appendix C for more information on Bounce Houses and Inflatables.</li> </ol>



<p><b>Athletic Events or Sports/Summer Camps</b></p>	<p>Call the School Board's Insurance Specialist at (813) 872-5263 with details of the event. A Special Event Questionnaire (Appendix A) may be required to be completed.</p> <ol style="list-style-type: none"> <li>1.) If a School or School Based Organization chooses to sponsor allowable activities or events that the School Board's Vendor Liability Insurance has excluded from coverage (i.e. Athletic Events or Sports Camps) the Vendor or school-based organization must purchase the necessary commercial general liability and additional participant liability insurance.</li> </ol>
<p><b>Babysitting at School or School-Based Meeting</b></p>	<ol style="list-style-type: none"> <li>1.) The only babysitting that is allowed is at school based organization meetings where parents are continually on campus AND the following conditions are met: the babysitters do not change diapers, there are at least two unrelated adults (18 years or older) in attendance at all times, and coffee and other hot fluids are kept outside of the babysitting room or area.</li> </ol>
<p><b>Bingo and Raffles</b></p>	<ol style="list-style-type: none"> <li>1.) Raffles or games of chance outside PTA/PTO Booster groups may hold raffles subject to the rules. Also, please consult local government for ordinances.</li> <li>2.) Call the School Board's Insurance Specialist at (813) 872-5263 with details of the event. A Special Event Questionnaire (Appendix A) may be required to be completed.</li> </ol>
<p><b>Car Wash</b></p>	<ol style="list-style-type: none"> <li>1.) When holding car wash fund raisers the owner must move the vehicle. Individuals washing cars should not wear belts or other clothing or jewelry that may scratch the vehicle.</li> <li>2.) Ensure that the activity does not involve standing in roadways or medians.</li> </ol>
<p><b>Carnival with Amusement Vendors, Bounce Houses and Inflatable Rides</b></p>	<ol style="list-style-type: none"> <li>1.) Obtain a Certificate of Insurance from the vendors/service provider and an endorsement naming the School Additional Insured on the policy. The Vendor /service provider must also sign a Holder Harmless Agreement (Appendix B). The Hold Harmless Agreement spells out the insurance</li> </ol>

	<p>requirements for the vendor/service provider. Advise your vendor to give a copy of the agreement to their broker.</p> <p>2.) Call the School Board's Insurance Specialist at (813) 872-5263 with details of the event. Special Event Questionnaire (Appendix A) may be required to be completed. Also see (Bounce House and Inflatable Guidelines Appendix C)</p> <p>3.) No homemade dunk tanks, bounce houses or slides. You must rent from a vendor who has appropriate insurance as listed on the Hold Harmless Agreement.</p> <p>4.) No mechanical rides are allowed</p>
<p>Craft Fairs, Holiday Boutique and Swap Meets (Run by outside Vendor/Service providers)</p>	<p>1.) Obtain a Certificate of Insurance from the vendor/service provider and an endorsement naming the School Board as Additional Insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). The Hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise the vendor to give a copy of the agreement to their insurance broker.</p> <p>2.) Call the School Board's Insurance Specialist at (813) 872-5263 with details of the event. A Special Event Questionnaire (Appendix A) may be required to be completed.</p>
<p>Dart Games</p> <p>Install Physical Barrier</p>	<p>1.) Obtain a Certificate of Insurance from the vendor/service provider and endorsement naming the School Board as additional Insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). Area around game must be roped off and no steel darts used. The Hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise your vendor to give a copy of the agreement to their insurance broker.</p>



<p>Hayrides</p> <p>(Provided by and outside Vendor/Service provider)</p>	<ol style="list-style-type: none"> <li>1.) Obtain a Certificate of Insurance from vendor/service provider and endorsement naming the School Board as additional Insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). The Hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise your vendor to give a copy of the agreement to their insurance broker. If the School or School-based organization is required to sign a contract by the vendor/service provider you must FAX or email a copy of the contract to the Insurance Specialist FAX (813) 872-5263</li> </ol>
<p>Helmet Fairs</p>	<ol style="list-style-type: none"> <li>1.) If the School or school-based organization sponsors a helmet fair do not accept payments for the helmets. Have the payment purchases be made directly to the vendor. No used helmets.</li> </ol>
<p>Jog-a-thon, Relay for Life, Walk-a-thon</p>	<ol style="list-style-type: none"> <li>1.) Jog-a-thon or Walk-a-thons need no additional liability insurance, however, Parents, teachers and the general public who participate must sign a Participants Waiver for themselves. These are the requirements a) pre-arranged course b) proper supervision-security or police in place c) water stations d) signed waivers.</li> <li>2.) Ensure that the activity does not involve standing in roadways or medians.</li> </ol>
<p>Litter and Beach Clean-up</p>	<ol style="list-style-type: none"> <li>1.) Adequate supervision must be provided. Reflective vests and rubber gloves must be used. Ensure that the activity does not involve standing in roadways or medians.</li> </ol>
<p>Project Graduation</p>	<ol style="list-style-type: none"> <li>1.) Obtain a Certificate of Insurance from Event Planner or vendor/service provider and an endorsement naming the School Board as additional Insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). The hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise the vendor to give a copy of the hold harmless agreement to their insurance broker.</li> <li>2.) Call the School Board's Insurance Specialist at (8913) 872-5263 with details of the event. A Special Event Questionnaire may be required to be completed.</li> <li>3.) If a School or Scholl Based Organization chooses</li> </ol>



	<p>to sponsor allowable activities or events that the School Board's Vendor Liability has excluded (Athletic Events or high hazard) the School Based Organization must purchase the necessary additional commercial general liability and participant liability insurance for that activity, and the School Board must be named additional insured.</p>
<p>Snack Food Concession – Hired</p>	<ol style="list-style-type: none"> <li>1.) Obtain a Certificate of Insurance and an endorsement naming the School Board as additional insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). The Hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise the vendor to give a copy of the hold harmless agreement to their insurance broker.</li> <li>2.) Call the School Board's Insurance Specialist at (813) 872-5263 with details of the event. A Special Event Questionnaire (Appendix A) may be required to be completed.</li> <li>3.) This activity should not conflict with School Food Service policies and it should comply with all Department of Health requirements.</li> </ol>
<p>Swim Team</p>	<ol style="list-style-type: none"> <li>1.) Certified Life Guard required for all swim events along with adequate supervision. Adhere to all posted warnings for participation in the event.</li> </ol>
<p>Virtual Realities</p>	<ol style="list-style-type: none"> <li>1.) Obtain a Certificate of Insurance and an endorsement naming the School Board as additional insured on the policy. The vendor/service provider must also sign a Hold Harmless Agreement (Appendix B). The Hold Harmless Agreement spells out the insurance requirements for the vendor/service provider. Advise the vendor to give a copy of the hold harmless agreement to their insurance broker.</li> </ol>

**Items Listed Below are Generally Approved Activities**

After-School Treats	Food Sales	Reading Night
Apple Bobbing	Football throw through target	Ring Toss
Art & Craft Activities	Gift Wrap/Wrapping Sales	Roll Reversal Plays
Auction/Silent Auction	Golf Tournament	Rummage Sales (all receipts go to PTA)
Bike Display & Bike Rodeo	Greeting Card Sales	Scarecrow Competition
Book Fair	Haunted House	School Play
Bowling	Hobby Shows	Science Fair
Broom Hockey	Ice Cream Socials	Silhouettes
Cake Walks	I.D. Bracelets	Skate Night
Calendar Sales	Karaoke	Snack Food Sales
Candy Sales	Laser Tag	Snow Day
Carnivals without Powered Rides and Amusement Vendors (refer to Yellow list)	Leg-o-thon	Spelling Bee
Christmas Tree and Wreath Sales (No cutting)	Line Dancing	Sponge Toss using goggles
Colored Sand Painting	Magazine Sales	Storytellers/Performers
Cookbook Sales	Magic Shows	T-Shirt Sales
Cooking Classes	Math Fair	Talent Shows
Costume Carnival Costume Rentals	Mouse Trap Maze	Water Balloon Toss
Fish Ping Pong	Popcorn Sales	
Craft Fairs, Holiday Boutiques and Swap Meets (operated by PTA members with all receipts going to PTA)	Movie Night	Water Bottle Sales
DJ's	"Nerf" Bow and Arrow	Yearbook Sales
Dancers and Dance Revolution	Parent Education Workshops	
Dinner (pasta, international, BBQ, etc.)	Pee Wee Golf	
Enrichment – Academic only (refer to exclusions on Red Light list)	Performing Arts	
Egg Toss	Pencil Sales	
Face Painting	Picnic Type Games	
Family Portraits	Pizza Night	
Fashion Shows	Plant Boutiques	